

PRIVACY POLICY

The purpose of this document is to describe the methods used to process your personal data through this App.

What are Personal Data?

In this Privacy Policy, the term Personal Data means all the information that either directly or indirectly identifies a *natural person*.

Who is the Data Controller?

The Data Controller is FARO SPA (Tax code 00768940157 / VAT no.: 00692500960) with registered office at Via Faro, 15 20876 – ORNAGO (MB), where any further information regarding the processing of your personal data can be obtained by sending a mail to this address: privacy.management@faro.it

What sort of personal data are collected by FARO SPA?

We collect your personal data in order to supply and constantly improve the quality of our products and services.

The categories of personal data we collect are listed below:

- *Personal data provided by the User when an account is created (the “account”) or he/she is registered on the Platform:*
 - * General details: first name and surname, date of birth;
 - * Contact details: e-mail, telephone number;
 - * Profession held within the firm
 - * Specialized field
 - * Activity conducted
 - * Area in which activity is conducted
 - * Geographical area

Once the registration procedure has been completed, your profile can be updated at any time or additional information included, such as professional position or responsibilities, subspecialty.

The User is not obliged to furnish additional information, but, by doing so, can create a more accurate description of his/her professional standing and provide a more personalised service.

Information included by the User will be published in his/her profile and cannot be seen by any other user while the App is being used.

- Personal Data provided when taking part in a survey or a promotional offer.
- *Personal data collected automatically:* we automatically collect and store certain categories of data relating to your use of the services, including your interaction with the contents and services available through the App.

As with other websites, whenever you visit the FARO SPA site, we use “cookies” and other unique identifiers and we also obtain certain types of data whenever your browser or your device accesses the Services or other contents supplied by, or on behalf of, FARO SPA on other websites.

For full information on the use of cookies, click [here](#)

For what purposes does FARO SPA process your personal data?

We process your personal data in order:

- *To provide and improve the Services and to resolve any problems that may arise in connection with them.* We use your personal data to provide functions, to analyse performance, to correct errors and to improve the use and efficiency of the Product and the Services.
- *To offer suggestions and personalise our services.* We use your personal data to propose functions, products and services that may be of interest to you, to establish your preferences and to personalise your experience with our Products and Services.
- *To show ads.* We use your data to show you ads of our products and services that are relevant to your professional activities.
- *To comply with legal obligations.* In some cases, we collect and use your personal data in order to comply with our legal obligations.
- *To communicate with you.* We use your personal data to communicate with you on matters relating to the Services, via a number of channels (e.g. telephone, email or chat).
- *Purposes for which we require your consent.* We may also ask you for your consent to process your personal data for specific purposes, of which you will be informed. When you consent to the processing of your personal data by our company for a specific purpose, you may withdraw your consent at any time and, in that case, we will cease processing your data for that purpose.

Does FARO SPA pass on your personal data to third parties?

Data relating to our clients represent a fundamental part of our activities and we neither transfer nor sell our clients' personal data to third parties.

Faro SpA may disclose its clients' personal data in the following circumstances:

- *Third-party providers of services:* we benefit from a number of services provided by other businesses and individuals on our behalf, such as customer assistance services. These external service providers only have access to personal data that are necessary for their activities, and they cannot process data that brought to their knowledge for other purposes. Furthermore, these third parties are obliged to process the personal data brought to their knowledge in a manner consistent with the privacy policy and in compliance with data protection legislative regulations.
- *Transfer of business:* as our company is committed to continuing development, we may sell or take over other businesses or services. Generally, during this type of transaction,

data relating to our clients form a part of the company's assets transferred, yet they continue to be protected by the privacy policy applicable (naturally, unless the client indicates otherwise). If Faro SpA or one of its business branches is acquired by third parties, the clients' personal data will naturally be handed over together with the assets transferred.

- *Safeguarding the rights of FARO SpA and other subjects:* we transfer data relating to the account and other personal data when we consider such action necessary to comply with legal obligations; to comply with or apply our General Conditions of Use and Sale and other agreements; or to safeguard the rights, property and security of FARO SpA, of our users and other subjects.
- In any other situations not listed above, you will be informed whenever your personal data are shared with third parties and you will have the opportunity to consent or refuse consent to their disclosure.

Data will not be transferred outside the European Economic Area.

How do we guarantee the security of your personal data?

We design our systems with your privacy and security in mind.

- We ensure that your personal data are protected when transmitted, adopting encryption protocols and programmes.
- Physical, electronic and organisational safety measures are taken when our clients' personal data are collected, stored and transferred. Our security procedures may require us to check your identity before disclosing personal data.
- Our devices have security functions that protect them against unauthorised access or data loss. You can check these functions and adapt the settings to your particular needs.
- It is important that you take adequate measures to prevent unauthorised access to your password, computer, devices and Apps. We advise you to use a specific password for your FARO account, which you do not use for any other online account. Always make sure that you have disconnected when you finish using a device shared with other users. For further information on how to disconnect, click here.

What type of personal data can you access?

You can access data including your name, address, information from your profile or your settings from the section of the "My account" APP.

What options are available?

If you have any queries or objections regarding the procedures used to collect and process your personal data, you can contact our Customer Service at Privacy.Management@faro.it
A number of our Services also include settings that enable you to decide how your data can be used.

- As already mentioned, you can choose not to provide any data, but, in this case, you may be unable to benefit from many of our services.
- You can add or revise data, such as those indicated in the “*My Profile*” section. When you revise data, we usually keep a copy of the previous version for our filing system.
- If you do not wish to receive mails or further communications from us, you can revise your communication Preferences. If you prefer not to receive notices from our App, you should change your notification settings in the App or on your device.
- If you do not want to see ads, then please revise your Preferences.
- If you would like to visit our websites, but do not want your browsing sessions to be associated with your account, you can log out from your account and disable cookies on your browser.
- When you consent to the processing of your personal data for a specific purpose, you may withdraw your consent at any time. If you do so, we will cease processing your data for that particular purpose.
- You can also disable other particular types of processing by changing the settings on your device or the App. Click here for further information.
- Most devices also allow users to change authorisations on their devices (for example, to disable/enable localisation services or contacts). On most devices, these commands are found in the settings menu. If you have any questions on how to modify authorisations on devices manufactured by third parties, we advise you to get in touch with your mobile telephone operator or the manufacturer of the device, as authorisation settings may vary from one device to another.

Data protection legislation also gives you the right to request access to data, to rectify or delete your personal data or to exercise the right to data portability. You can also object to the processing of your personal data or demand, in certain specific cases, that the processing of your personal data be restricted. If you wish to exercise one of these rights, please contact the Customer Service at the mail address Privacy.Management@faro.it

If, on the other hand, you would like to request access to your data, click on the following link: <https://www.garanteprivacy.it/documents/10160/10704/MODELLO+esercizio+diritti+in+materia+di+protezione+dei+dati+personali.docx/a356cedc-77b9-4f69-b24b-dadf877bb940?version=1.9>

Can minors use the Services?

FARO SpA does not sell products to minors.

For how long do we retain your personal data?

We retain your personal data to enable you to benefit from our Services uninterruptedly for the period of time necessary to achieve the purposes described in this privacy policy, as laid down by the law, for example tax or accounting requirements or for any other reasons of which you are informed. For example, we keep the addresses you have given us for the transmission of orders, also to help us adapt the proposed products and contents to your particular requirements.

EU General Data Protection Regulation - Legal bases

The General Data Protection Regulation introduced by the European Union (GDPR) provides that our processing of personal data have a legal basis. The legal bases we adopt depend on the particular purpose for which the personal data are being processed. We adopt the following legal bases for the processing of personal data:

- *Performance of a contract* when we supply products or services, or when we communicate with you in connection with them. This legal basis also covers the use of your personal data in order to provide customer assistance.
- *Legitimate interest* of the business and protection of our clients' interests when we improve FARO services and when we provide ads based on your professional interests.
- Your *consent* when it is requested in order to process your personal data for specific purposes, of which you have been informed. When you consent to the processing of your personal data by our company for a specific purpose, you may withdraw your consent at any time and, in that case, we will cease processing your data for that purpose.
- *Compliance with a legal obligation* when we use your personal data to fulfil legal obligations relating to electronic traffic.

Contacts, privacy policies and revisions

If you have any questions regarding how FARO SpA uses personal data or would like to get in touch with one of our data controllers, you can contact us by sending a brief description of your particular query, using the form downloaded from the following link:

<https://www.garanteprivacy.it/garante/document?ID=1089924> and we will do all we can to help you. You can make a complaint to our head supervisory authority, the (Italian) Data Protection Authority, also via the site: <https://www.garanteprivacy.it/modulistica-e-servizi-online/reclamo>; <https://www.garanteprivacy.it/home/diritti/come-agire-per-tutelare-i-tuoi-dati-personali#segnalazione>

As our activities are continually changing, our Privacy Policy may also be revised. We suggest that you visit our website frequently to check on any changes that have been made. Our current Privacy Policy applies to all the data concerning you and your account in our possession, unless otherwise indicated. As we are in the habit of keeping our promises, we will never substantially alter our privacy policies or procedures in such a way that the protection of data collected from our clients is to any degree reduced, without the consent of the data subjects.